



Professional Development
(Banked Time)
Needs Assessment
Survey Form

Member Name (Optional) _____

1. Basic assignment(s)

(current)

- ☐ Classroom Teacher
- ☐ Counselor
- ☐ Librarian
- ☐ Nurse
- ☐ Academic Coach (Literacy, Math)
- ☐ Other _____

2. Elected/Confirmed Position(s)

(current)

- ☐ Grade-level Chair
- ☐ Department Chair
- ☐ UTLA Chapter Chair
- ☐ LEARN Lead Teacher
- ☐ SBM/LEARN Committee Chair
- ☐ Mentor
- ☐ Dean
- ☐ Coordinator _____
- ☐ Other _____

3. Level of Experience (Years to Nearest Year)

- ☐ 0-2 ☐ 3-5 ☐ 6-15 ☐ 15 plus

4. Specializations and Certifications

Elementary Grade Level(s) ☐ Pre- K ☐ K ☐ 1 ☐ 2 ☐ 3
☐ 4 ☐ 5 ☐ 6

Secondary Department or Subject Area(s) _____

- ☐ NBCT (which certificate?) _____
- ☐ CLAD/LDS/SB1969/SB395
- ☐ BCLAD/BCC

Advanced Degrees: _____

Special experience you bring to professional development (e.g. exemplary early literacy curriculum, computer expertise, instructor for/presenter at ---):

Other relevant professional accomplishments/background:

5. Track (if applicable) ☐ A ☐ B ☐ C ☐ D ☐ Flex

6. Language of instruction

- ☐ EO
- ☐ Structured English Immersion
- ☐ Waiver-to-Basic
Primary Language(s)

ELD level(s) _____

7. Topics:

- What skills, knowledge, training would help you to be more effective?
 - ❑ Classroom Management
 - ❑ Understanding how to use “Backwards Planning” to design project based learning experiences
 - ❑ Demystifying “rigorous, standards-based instruction”
 - ❑ Understanding the reading process
 - ❑ Teaching content literacy
 - ❑ Teaching vocabulary development
 - ❑ Teaching reading comprehension
 - ❑ Understanding/teaching the writing process
 - ❑ Understanding how to use multimedia software and devices
 - ❑ Understanding how to integrate technology into the curriculum
 - ❑ Understanding how to differentiate instruction for students with special needs
 - ❑ Understanding how to use performance-based assessments
 - ❑ Using *Open Court* effectively with ELL students
 - ❑ How to incorporate the writing process into *Open Court* classrooms
 - ❑ How to use the _____ program that the school/department has adopted/purchased

Other: _____

- It would really help if we worked with other teachers on the following things:


- ☐ Grade-level articulation
- ☐ Strategies for discipline and control
- ☐ Evaluating student work and planning appropriate lessons/curricular units
- ☐ Common planning of writing activities
- ☐ Common scoring of student assessments
- ☐ Sharing what is effective
- ☐ Planning and scheduling teaming activities
- ☐ Collaboratively designing curricular units of instruction

Other: _____

8. School-determined banked time days should be:

- ☐ Every other banked time day
- ☐ At the beginning of the school year
- ☐ At the end of the school year

Other: _____

UTLA School – Determined Banked-Time Survey  Report of Results (Cross-tabulated tally sheet)	PERSONAL CAPACITY – BUILDING PREFERENCES										COLLABORATIVE – WORK PREFERENCES										SCHEDULED TIME			
	Classroom management/discipline	Demystifying standards-based instr.	Understanding reading process	Teaching content literacy	Teaching vocabulary development	Teaching reading comprehension	Understand, teach writing process	Open Court with ELL students	Writing in Open Court classes	Using school adopted programs	Other (list them)	Grade level articulation	Strategies/techniques for discipline	Evaluating student work /planning	Collaboratively designing lessons	Group planning of writing activities	Common scoring of assessments	Plan/schedule teaming activities	Sharing what is effective	Other (List them)	Every other banked time day	Beginning of school year	End of school year	Other (list them)
All classroom teachers																								
Experience 0-2 yrs																								
3-5																								
6-15																								
15 plus																								
English department																								
Math department																								
Social Studies depart.																								
Science department																								
department																								
department																								
department																								
department																								
department																								
Kindergarten																								
Grade 1																								
2																								
3																								
4																								
5																								

Track A																								
B																								
C																								
D																								
Flex																								
Counselors																								
Librarians																								
Nurses																								
Subject-matter coaches																								
Grade Level Chair (elem.)																								
Department Chair (sec.)																								
UTLA Chapter Chair																								
LEARN Lead Teacher																								
Dean																								
Coordinator																								
Other																								
NBC Teacher																								
CLAD holder																								
BCLAD/BCC holder																								
EO instruction																								
Sheltered English instr.																								
Waiver to basic																								